



Parent/Carer Handbook

Taking you step-by-step through your child starting secondary school at The Newbridge School.



**THE NEWBRIDGE
SCHOOL**
Lionheart Educational Trust

Welcome

Welcome to the The Newbridge School

We are part of the Lionheart Educational Trust, a Leicestershire-based Multi Academies Trust steeped in traditions of academic excellence and holistic development.

At The Newbridge School we believe in being kind, working hard and taking responsibility. We work hard to instil these values in our students because we know young people who are kind and respectful, who work hard, and who take responsibility do well at school and in life. Our relentless focus on teaching our students positive behaviours mean our classrooms are calm, focussed spaces where our students can feel safe and learn, and teachers can get on and teach.

We deliver a well-designed, strong academic curriculum that has been developed centrally with The Lionheart Education Trust and carefully adapted to work for the students in our community.

Alongside our strong focus on academic success, we understand the importance of developing children holistically and fostering a real sense of belonging. We offer a growing range of extra-curricular opportunities and trips designed to give students an education beyond their GCSEs. Through our teaching of positive behaviours, we develop polite, confident young people who can be proud of who they are and where they are from.

Within this handbook, you will find lots of useful information and the answers to some frequently asked questions. If you have any questions that are not answered, please contact the school office on info@newbridge.org.uk and we will be happy to help.

Key information



Times of the school day

- Start of the day: 8:35am
- Morning break: 10:45-11:05am
- Lunch break: 12:45pm-1:20pm
- End of day: 3.05pm KS3, 3.10pm KS4

Communication with parents

Through Email, Beehive and Parent Newsletters

Celebrating successes

We love celebrating the successes of our students through various communication channels, including our Facebook page ([newbridgeschool](#)), Instagram - ([thenewbridgesch](#)) and our website ([www.newbridge.org.uk](#)).

Has your child achieved something special, like winning a competition, completing a fundraising goal, or volunteering in the community? Please share your stories and photos with us at info@newbridge.org.uk. We may feature them in our newsletter, on social media, or in the local press.

Holidays

If you need to request a Leave of Absence for your child, please submit a written request to the Principal using the form available on our website. We understand that sometimes exceptional circumstances arise, and we will consider these requests carefully. Please note that we may ask for appropriate evidence to support your request. To ensure your child is not at a disadvantage, we kindly ask that you avoid scheduling absences before or during examination periods, as this leave will not be approved

Food and drink

We offer a wide selection of food for breakfast, break, and lunchtimes. Our range includes:

- **Breakfast:** A variety of English breakfast items, pastries, and toast
- **Lunch and Break:** An extensive range of hot and cold food is always available.

We cater to various dietary needs, including halal, gluten-free, vegan, and dairy-free options.

Students can purchase food and drink with their ID cards, which can be topped up on Beehive (Find out more on page 7).

We also provide several spaces around our school site for students who wish to bring in a packed lunch.

Pastoral support

Our aim is to create a warm, inclusive environment where every student feels they truly belong, are valued, and are supported to grow in confidence and achievement. We want both students and parents to feel reassured that each young person is known, understood, and encouraged to reach their full potential.

Each year group has its own dedicated space, offering a welcoming hub where students can connect, seek support, and feel part of a close-knit community throughout the day. Staff are always present, approachable, and ready to listen, guide, and provide reassurance whenever it's needed.

Every student is supported by a dedicated Head of Year and pastoral team who take the time to build strong relationships with students, families, and staff. Together, they work to ensure that every child feels safe, included, and a valued member of our school community.

Uniform

At The Newbridge School, students wear a uniform which encourages them to have their own sense of identity in our school. Identifying them as members of The Newbridge School community, showing pride in the institution and creating a sense of belonging. Our uniform can be purchased Stevensons. For any queries, please contact their customer service team at: customerservices@stevensons.co.uk

- Newbridge blazer with school badge
- School tie
- White shirt with collar (long sleeved or short sleeved)
- Grey tailored trousers or grey tailored shorts
- Newbridge checked pleated skirt or a grey pleated skirt on or just above the knee
- All black shoes or trainers
- A plain black, blue, or grey jumper can be worn under the Newbridge blazer

PE Kit

- Royal blue or navy blue Training top or Crew top with Newbridge Logo
- Royal blue or navy blue shorts
- Royal blue or navy blue football socks
- Trainers for indoor and outdoor use
- Football boots - students should wear appropriate footwear for the 3G pitch.
- Optional - Navy tracksuit bottoms
- Optional - Royal, navy or black base layer tops or tights (for under training tops or shorts)
- Optional - Sports leggings - royal, navy or black
- You can find our more information about our uniform policy on our website



Scan to find out more information on the Uniform policy and stockist information.



Equipment Checklist

All students are expected to have the following stationery in school every day:

- Pencil case
- 2 green pens
- 2 black pens (no blue pens)
- 2 pencils
- 30 cm clear plastic ruler
- Large clear plastic pencil case
- Eraser
- Highlighter
- Protractor
- Sharpener
- Scientific calculator (we recommend a Casio FX85)

Policies

Policies are vitally important and help us to create quality standards for learning and safety, as well as for expectations and accountability. If you want to know more about the policies we have in place, please visit our website: www.newbridge.org.uk



Beehive brings together essential applications, making it easy for parents and carers to access important information and updates about their child's education.

Available in both a browser and a smartphone app, Beehive ensures seamless access. Parents/carers will receive a unique welcome email with instructions on how to access the portal, while students can log in using their school network credentials.

Here's a round-up of what can be accessed via Beehive...

NEWS

See school news shared with both students and parents. This can include anything from clubs to competitions to reminders about school closures.



ASSIGNMENTS

A full homework management system where staff can set class or group assignments and both students and parents can view details online, including due date and homework requirements.



TIMETABLES

Daily timetable information showing subject, room and location information.



EVENTS

The events module shows a planned schedule of after school events. Students can sign-up to extra-curricular activities and parents/carers will be informed of any changes to events automatically.



BEHAVIOUR

Allows staff to instantly give reward and behaviour points. Parents can view their child's attendance and see reward and behaviour points given.



PAY & STORE

Parents/carers have the ability to top-up their child's smart card with credit for use at break and/or lunchtime, and see a breakdown of spend per day. This module is also used to pay for products and trips.



CONSENT

Parents/carers can set consent for use of images in the media and marketing materials, as well as how their child's data is used in school to celebrate achievements.



MAILOUT

This system will also allow parents/carers to view letter archives. When documents are available to view in Beehive, you will receive an email notification via mailout.



Scan to visit our website and download our Parent/Carer Beehive Guide for login details and further information

Frequently asked questions

Here are our answers, to what we find, are the most frequently asked questions.

What happens if my child is ill and/or can't attend school?

Please call or email the school at **Attendance@** and provide details of your child's absence. A call or email is required for every day of absence.

What happens if my child is late?

If you know your child will be late due to unforeseen circumstances, then please call or email the school to explain the reasons for being late. Students who are late to school will be issued a detention and you will be notified via Beehive.

What subjects will they study and how is homework set?

Year 7 Curriculum - All students will study:

All lessons are 50 minutes long, however some subjects have double lessons.

English	History	Creative
Maths	Geography	Performing Arts
RE	Languages	PE
Personal Development		

To make sure it is easy to keep track of, all homework is logged on Beehive so that students and parents can support their child's learning.

Does my child have to carry their PE kit with them each day?

No, your child only needs to bring their PE kit when they have a timetabled lesson of PE.